

**BOARD OF TRUSTEE MEETING  
SATURDAY APRIL 17, 2021 AT  
8:30 A.M. CLUBHOUSE 2**

**PRESENT:** Vice-President Mike Fitzpatrick, Trustee George Fowler, Trustee Alan Martel, Trustee Phil Oreto, Trustee Mary Singelais, Trustee Megan Exley, Trustee Mark Berry, and Amy Harris, Director of Finance and Administration

**ABSENT:** President Dave Sanfason, Trustee Beverly Hudson

**CALL TO ORDER:** The meeting was called to order at 8:30 am.

**APPROVAL OF MINUTES**

**MOTION:** Trustee Oreto moved to accept the March 20, 2021 Board of Trustee Meeting Minutes as presented. Seconded by Trustee Singelais. **The motion passed unanimously.**

**APPROVAL OF EMAIL VOTES**

**MOTION:** Trustee Martel moved to approve the email votes of the pipe purchase, additional funds for the new well pump and the settlement on lot 0568. Seconded by Trustee Singelais. **The motion passed unanimously.**

**TREASURER'S REPORT**

Trustee Fowler reported that as of the end of March, the Overall Budget was 87.32% spent, the Operating was 86.87% spent and we are 91.67% through the Fiscal Year. The Operating Account showed a balance of \$35,100 the CD Money Market Account had a balance of \$899,851 and Petty Cash showed a balance of \$300 for a total of \$935,251.

**MOTION:** Trustee Singelais moved to accept the Treasurer's Report for March 2021. Seconded by Trustee Berry. **The motion passed unanimously with Trustee Fowler abstaining.**

**DIRECTOR OF FINANCE AND ADMINISTRATION**

Amy Harris reported:

- **Water Shut Off Notices:** We sent out 60 notices for March and did not shut off anyone. In April, this would be people that had the May payment deferred, we sent out 26 notices.
- **Bank Collections:** We collected \$2,722 and will have to write off \$709.67 for lot 2189.

**MOTION:** Trustee Martel moved to write off \$709.67 on lot #2189. Seconded by Trustee Fowler. **The motion passed unanimously.**

- **COVID Outbreak:** We have a COVID outbreak among the crew. A State epidemiologist discussed the situation with us and has been very helpful. Since we provide essential services, the crew can continue to work while quarantining at home.
- **Chicken Letter:** A member on Old Country Way has chickens. We sent the standard letter.
- **Lightning Strike:** Slowly working on getting everything back to normal; waiting for some computer parts.
- **Tree Cutting in Wildlife Reserve:** Deputy Sanborn advised us that a New Dam Road resident was cutting trees in the wildlife reserve. There is also a member on Beaver Dam Road cutting trees. Board advised us to send a letter to stop. Board wants a policy drafted for a flat \$500 fine for cutting trees on the common properties.

## **COMMITTEE REPORTS**

### **Lake Improvement Committee**

Trustee Fitzpatrick reported that the DEP recognized the extra invasive species and awarded more money in both grants and CBI program.

### **Recreation Committee**

Trustee Singelais reported the yoga class is expected to start April 26 following COVID protocols.

### **Real Estate Committee**

Trustee Exley reported members have paperwork on closings for the lots. Some are using title companies, some are not. They are scheduled to happen in May.

**MOTION:** Trustee Fowler moved to adjourn. Seconded by Trustee Oreto. **The motion passed unanimously.**

Meeting adjourned at 9:06 a.m.

Nanette Walton, Recording Secretary