

**BOARD OF TRUSTEE MEETING
SATURDAY APRIL 16, 2022, AT
8:30 A.M. CLUBHOUSE 2**

PRESENT: President Dave Sanfason, Vice-President Michael Fitzpatrick, Trustee Phil Oreto, Trustee Mary Singelais, Trustee Mark Berry, Trustee Megann Exley, Trustee Scott Davis, Public Works Supervisor Dale McMillan, Security Officer Carol Carey, and Amy Harris, Director of Finance and Administration

ABSENT: Trustee Alan Martel. Trustee George Fowler

CALL TO ORDER: The meeting was called to order at 8:34 am.

APPROVAL OF MINUTES

MOTION: Trustee Oreto moved to accept the March 19, 2022; Board of Trustee Meeting Minutes as presented. Seconded by Trustee Berry. **The motion passed unanimously.**

EMAIL VOTES

MOTION: Trustee Fitzpatrick moved to accept the email votes for the truck purchase funding it from future reserve. Seconded by Trustee Sanfason. **The motion passed unanimously.**

TREASURER'S REPORT

Amy Harris reported for Trustee Fowler that as of the end of March, the Overall Budget was 88.44% spent, the Operating was 87.97% spent and we are 91.67% through the Fiscal Year. The Operating Account showed a balance of \$25,121 the CD Money Market Account had a balance of \$1,055,202 and Petty Cash showed a balance of \$300 for a total of \$1,080,623.

MOTION: Trustee Exley moved to accept the Treasurer's report as presented. Seconded by Trustee Oreto. **The motion passed unanimously.**

DIRECTOR OF FINANCE AND ADMINISTRATION

Amy Harris reported:

- **Water Shut Off Notices:** At the end of March, there were about 50 people with February balances; we turned off one. They paid and were turned back on.
- **Lot 1105:** Sent the letter, he called stating he is working on getting out of the house. He asked for a payment plan of \$150-\$200 per month until it sells.
- **Outstanding Lot Accounts:** Would like to send eight new accounts (highlighted ones) to collections.
- **FY22 House Starts:** There were 12 new house starts so far in FY22.

SECURITY OFFICERS REPORT

Carol Carey reported:

- Very quiet, no calls. She's just checking on houses for members.

PUBLIC WORKS SUPERVISORS REPORT

Dale McMillan reported:

- **Truck Purchase:** Thank you for the quick responses to the email regarding and approving the truck purchase.
- **Water Breaks:** There were three breaks this month: one on Crescent Drive and two on Grandview Drive.

- **Old Shed:** We tore an old shed down; the building was old and not safe. It was used for storage; we found a place for all the stuff in there but may need to evaluate a place in the future for storage.
- **Roads:** Crew has been working on keeping the roads passable given recent rains and Spring thaw.
- **Amenities:** Crew has also been working on cleaning up the beaches and playgrounds for Summer.
- **PFAS:** We passed the PFAS water testing.
- **Trash:** Due to the ongoing damage at Victoria Lane we would like to go to a “carry in, carry out” policy within the community.

COMMITTEE REPORTS

Water Committee

Trustee Sanfason reported we are slowly moving forward with the plan we agreed to last month.

Lake Improvement Committee

Vice President Fitzpatrick reported he got something from the DEP regarding developing a management plan and it looks like it is going to be a lot of work.

Recreation Committee

Trustee Singelais reported the Ice Cream Social is at the end of May. She also thinks an “Earth Day” trash pickup is a great idea.

MOTION: Trustee Oreto moved to adjourn. Seconded by Trustee Berry. **The motion passed unanimously.**

Meeting adjourned at 9:06 a.m.

Nanette Walton, Recording Secretary