

**BOARD OF TRUSTEE MEETING
SATURDAY DECEMBER 18, 2021, AT
8:30 A.M. CLUBHOUSE 2**

PRESENT: President Dave Sanfason, Vice-President Michael Fitzpatrick, Trustee George Fowler, Trustee Phil Oreto, Trustee Alan Martel, Trustee Mary Singelais, Trustee Mark Berry, Trustee Megan Exley, Trustee Scott Davis, Public Works Supervisor Dale McMillan, Security Officer Carol Carey, and Amy Harris, Director of Finance and Administration

CALL TO ORDER: The meeting was called to order at 8:31 am.

APPROVAL OF MINUTES

MOTION: Trustee Fowler moved to accept the November 20, 2021; Board of Trustee Meeting Minutes as presented. Seconded by Trustee Martel. **The motion passed unanimously.**

TREASURER'S REPORT

Trustee Fowler reported that as of the end of November, the Overall Budget was 58.27% spent, the Operating was 57.08% spent and we are 58.33% through the Fiscal Year. The Operating Account showed a balance of \$58,320.00 the CD Money Market Account had a balance of \$1,275,073 and Petty Cash showed a balance of \$300 for a total of \$1,333,693.

MOTION: Trustee Martel moved to accept the Treasurer's report as presented. Seconded by Trustee Exley. **The motion passed with Trustee Fowler abstaining.**

DIRECTOR OF FINANCE AND ADMINISTRATION

Amy Harris reported:

- **Water Shut Off Notices:** We sent out 43 notices in November and did not turn off any. In December, we sent out 73 notices.
- **Collections:** We had no bank or collection agency collections.
- **Town of Waterboro:** There are planning an auction of Tax Acquired properties.
- **Town of Limerick:** There is a new CEO.

SECURITY OFFICERS REPORT

Carol Carey reported:

- The organized crime crew reported on last month is still at it. The FBI is now involved.
- The Porta-Potty on Bay Cove is still there.

PUBLIC WORKS SUPERVISORS REPORT

Dale McMillan reported:

- **Water Break:** There was a water break on Allview Circle.
- **Trees:** With the warmer weather last week we trimmed trees.
- **Pothole patrol:** Working on keeping the roads free from potholes.
- **Vehicles:** Crew is working on equipment; a few oil leaks and some lighting issues.
- **Chevy Sander:** They put a new fuel tank on the Chevy sander.
- **Wellhead:** The wellhead itself is in; we are just waiting on them to tell us when they will be back to continue. The hole is in the ground for the well (77 feet).

OLD BUSINESS

FY23 Budget

Amy Harris stated this budget reflects increasing the electricity G/L's as well as a contribution into future reserve. This makes a 5% increase. Additionally, the revenue page shows an increase in dues while interest

and late fees are declining. Last page is the capital improvement projects Dale requested. Will be up for vote in February.

Clubhouse Procedures

Amy Harris stated the feedback she has gotten from Club Attendants is a desire for CH1 to continue to keep appointments. Board would like to evaluate this monthly.

COMMITTEE REPORTS

Water Committee

President Sanfason reported he's very pleased with the progress on the third well, he is hopeful that by spring or early summer the well will be on board.

Road Committee

Trustee Davis reported its all very seasonal. Potholes and all are getting fixed.

Lake Improvement Committee

Vice President Fitzpatrick reported the busy season is over and they are working on wrapping everything up and collecting last checks from the DEP.

Recreation Committee

Trustee Singelais reported the lighting contest was a success! First place went to 110 Deer Crossing, second place to 81 Mayfair Way, third place to 74 Old Portland Road, fourth place to 123 Old Portland Road and fifth place to 168 Beaver Dam. Honorable mention went to 20 Crescent Drive and 44 Old Portland Road.

Equipment Committee

Trustee Berry thanked the crew for their efforts to keep the equipment running.

Real Estate Committee

Trustee Martel reported there will be meeting and have a report in January.

MOTION: Trustee Martel moved to adjourn. Seconded by Trustee Fowler. **The motion passed unanimously.**

Meeting adjourned at 8:58 a.m.

Nanette Walton, Recording Secretary