

**BOARD OF TRUSTEE MEETING
SATURDAY FEBRUARY 15, 2020 AT
8:30 A.M. CLUBHOUSE 2**

PRESENT: President Dave Sanfason, Trustee Mike Fitzpatrick, Trustee George Fowler, Trustee Phil Oreto, Trustee Mary Singelais, Trustee Steve Dawson, Trustee Beverly Hudson, and Trustee Mark Berry, Scott Davis, Public Works Manager and Amy Harris, Director of Finance and Administration

ABSENT: Trustee Alan Martel

CALL TO ORDER: The meeting was called to order at 8:33 am

APPROVAL OF MINUTES

MOTION: Trustee Sanfason moved to accept the January 18, 2020 Board of Trustee Meeting Minutes as presented. Seconded by Trustee Singelais. **The motion passed unanimously.**

TREASURER'S REPORT

Trustee Fowler reported that as of the end of January, the Overall Budget was 71.23% spent, the Operating was 70.85% spent and we are 75.00% through the Fiscal Year. The Operating Account showed a balance of \$57,882 the CD Money Market Account had a balance of \$997,718 and Petty Cash showed a balance of \$300 for a total of \$1,055,899.

MOTION: Trustee Oreto moved to accept the Treasurer's Report for January 2020. Seconded by Trustee Singelais. **The motion passed unanimously with Trustee Fowler Abstaining.**

DIRECTOR OF FINANCE AND ADMINISTRATION

Amy Harris reported:

- **Water Shut Off Notices:** In January, we sent out 79 water shut off notices and turned off one, which has been turned back on. In February, we sent out 69 notices.
- **Collection Agency:** In February, we collected \$111.
- **Bank Collections:** We collected \$2,300 in February, requiring a write off as we made a settlement agreement with the bank.

MOTION: Trustee Oreto moved to write off \$782.28 on Lot 0899. Seconded by Trustee Fowler. **The motion passed unanimously.**

- **Meeting Room TV:** Up and running! Will work improving the delay for next month.
- **Newsletters:** Need them by March 13th for the Annual Mailing.

SECURITY REPORT

Amy Harris reported for Carol Carey:

- The home security company for one of the Leisure Lane residents called to report a burglar alarm. Carol checked it out and there were no issues. Member was thankful.
- Deputy Sanborn reported a snow mobile went into the lake. The owner was able to get out.

PUBLIC WORKS MANAGER REPORT

Scott Davis reported:

- **Quotes for Weights:** Went to four companies for quotes for the weights for the water crossing. Three of the four companies replied. We need 160 weights and the cheapest quote was a little over \$150 each which for a total cost of about \$26,000. We also need turbidity curtains and some other items for about \$9,000.

MOTION: Trustee Sanfason moved to approve up to \$38,000 out of capital improvement to fund the additional items for the water crossing. Seconded by Trustee Dawson. **The motion passed unanimously.**

- **Clubhouse 1 Expansion:** Got some quotes back for expanding space at Clubhouse 1. Still waiting for one last quote.
- **Equipment Repairs:** Crew has been working on maintaining equipment.
- **Mechanic:** Offered the job to a crew member and he isn't interested.
- **Water Production:** Passing all the tests. Production is around 9 million gallons.

OLD BUSINESS

FY21 Budget Discussion

Trustee Fowler presented the Budget as prepared to date.

MOTION: Trustee Fowler moved to approve the FY21 Budget as presented; dues will be in the amount of \$1,060.00 for a house, \$740.00 for an undeveloped lot and \$162.00 for an extra lot and to set the interest rate at 15%. Seconded by Trustee Singelais. **The motion passed unanimously.**

COMMITTEE REPORTS

Lake Improvement Committee

Trustee Fitzpatrick reported:

- We still must do a permit by rule.
- The grant has been submitted requesting \$40,000.
- They still need to apply for the CBI program funding.
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Equipment Committee

Trustee Berry reported:

- He and Scott have talked, they are going to start looking into truck needs when Scott is back and up to speed.

MOTION: Trustee Fowler moved to adjourn. Seconded by Trustee Sanfason. **The motion passed unanimously.**

Meeting adjourned at 9:14 a.m.

Nanette Walton, Recording Secretary