

**BOARD OF TRUSTEE MEETING
SATURDAY JUNE 18, 2022, AT
8:30 A.M. CLUBHOUSE 2**

PRESENT: President Dave Sanfason, Vice-President Michael Fitzpatrick, Trustee George Fowler, Trustee Alan Martel, Trustee Phil Oreto, Trustee Mary Singelais, Trustee Megann Exley, Trustee Mark Berry, Trustee Scott Davis, Public Works Supervisor Dale McMillan, Security Officer Carol Carey, and Amy Harris, Director of Finance and Administration

CALL TO ORDER: The meeting was called to order at 8:30 am.

CHANGES TO THE AGENDA

New business 1. Greenbelt Approval

APPROVAL OF MINUTES

MOTION: Trustee Oreto moved to accept the May 21, 2022, Board of Trustee Meeting Minutes as presented. Seconded by Trustee Fitzpatrick. **The motion passed unanimously.**

EMAIL VOTES

MOTION: Trustee Oreto moved to accept the email votes for the new office hire. Seconded by Trustee Fitzpatrick. **The motion passed unanimously.**

TREASURER'S REPORT

Trustee Fowler reported that as of the end of May, the Overall Budget was 7.51% spent, the Operating was 7.75% spent and we are 8.33% through the Fiscal Year. The Operating Account showed a balance of \$81,181 the CD Money Market Account had a balance of \$1,635,789 and Petty Cash showed a balance of \$300 for a total of \$1,717,270.

MOTION: Trustee Fitzpatrick moved to accept the Treasurer's report as presented. Seconded by Trustee Martel. **The motion passed with Trustee Fowler abstaining.**

DIRECTOR OF FINANCE AND ADMINISTRATION

Amy Harris reported:

- **Water Shut Off Notices:** We sent out 137 notices for June which is typical for this time of year.
- **Audit:** The audit is completed and we are waiting for the results and hope to have them for the July meeting. The auditors have asked for us to review to future cost replacement over the next 10 years.

MOTION: Trustee Fowler moved to increase the estimated future replacement costs as follows: Buildings 100,000, Furniture 75,000, Vehicles 1,000,000. Seconded by Trustee Berry. **Motion passed unanimously.**

- **Insurance Renewal:** Chalmers requested quotes from alternative markets, but nobody wanted to quote us due to some risks they do not know how to manage.
- **Lori Lane Lot:** The member is in collections and there are numerous trailers on the property. The amount of stuff on the properties is growing. Send a notice he is in violation of deed restrictions.

MOTION: Trustee Fitzpatrick moved to send a notice that they are in violation of deed restrictions. Seconded by Trustee Berry. **The motion unanimously.**

- **House with a fence:** There is a house on Crescent with a fence that did not obtain a permit request. Board wants to send a letter to them about getting permission.
- **Old Country Way:** The water service was located.
- **Love Lane Parking Issue:** Member came in and complained about parking up there.
- **Annual Meeting:** Is on August 6th. There are four candidates. Articles for the report are needed by July 18th. Drawing for ballot position: James Farias, Mark Berry, George Fowler, Dave Sanfason.

SECURITY OFFICERS REPORT

Carol Carey reported:

- Several people calling about Love Lane.

MOTION: Trustee Oreto made a motion to make Beach 5 access by foot only and parking for residents only. Seconded by Trustee Exley. **Motion passed unanimously.**

- A Caribou member complained about the neighbor; they ended up working it out.

PUBLIC WORKS SUPERVISORS REPORT

Dale McMillan reported:

- **Beaver Dam:** Working on ditching and road improvement.
- **New House Services:** Put in new water services on Leisure Lane and Fisher.
- **Grandview Drive:** Did a new culvert on Grandview.
- **Garage:** The crew has been working on new equipment updates, getting plows etc. ready, lost brakes on John Deere grader and they are working with John Deere to fix it. They replaced the wood deck on the hay trailer.
- **Abbotts:** They have more stainless bodies in stock. It will be \$5,500 to get one for the FL80. Motion Alan, George to purchase sander for up to \$6,000 unanimously.
- **New Well:** They are going to put in the casing and glass pack to run test on water in about a month.

NEW BUSINESS

Green Belt Approval

Trustee Martel suggested extending the greenbelt; will need to send to Traister and the surveyor.

MOTION: Trustee Martel moved to extend the greenbelt on Old Country Way through the circle. Seconded by Trustee Singelais. **The motion passed unanimously.**

COMMITTEE REPORTS

Lake Improvement Committee

Vice President Fitzpatrick reported:

1. We are harvesting, and the second boat will be online on Monday.
2. The lead diver has given his notice. They have some interest from a few people to work.

Recreation Committee

Trustee Singelais reported:

1. The cream event went well.
2. Boat parade will be on Monday the 4th.
3. Carol and the garden club has helped to improve the gardens.
4. Bob Pomerleau has offered to stripe the second pickleball court.

MOTION: Trustee Martel moved to let Bob Pomerleau stripe the pickleball court at his own expense. Seconded by Trustee Oreto. **Motion passed unanimously.**

Equipment Committee

Trustee Berry reported that the crew will get good use out of the stainless body just approved.

MEMBER CONCERNS

John Festa, Lot 1442: He is looking for a squeegee to move water on the tennis courts.

MOTION: Trustee Fowler moved to adjourn. Seconded by Trustee Martel. **The motion passed unanimously.**

Meeting adjourned at 9:44 a.m.

Nanette Walton, Recording Secretary