

**BOARD OF TRUSTEE MEETING
SATURDAY November 20, 2021, AT
8:30 A.M. CLUBHOUSE 2**

PRESENT: President Dave Sanfason, Vice-President Michael Fitzpatrick, Trustee George Fowler, Trustee Phil Oreto, Trustee Alan Martel, Trustee Mary Singelais, Trustee Megan Exley, Trustee Scott Davis, Public Works Supervisor Dale McMillan, Security Officer Carol Carey, and Amy Harris, Director of Finance and Administration

ABSENT: Trustee Mark Berry

CALL TO ORDER: The meeting was called to order at 8:32 am.

ADDITIONS TO THE AGENDA

1. Executive Session – Personnel Matter

APPROVAL OF MINUTES

MOTION: Trustee Oreto moved to accept the October 16, 2021; Board of Trustee Meeting Minutes as presented. Seconded by Trustee Fitzpatrick. **The motion passed unanimously.**

APPROVAL OF EMAIL VOTES

MOTION: Trustee Fowler moved to accept the email votes for Sander replacement, Revised Easement and Lot 0882 second payment plan all approved. Seconded by Trustee Oreto. **The motion passed unanimously.**

TREASURER'S REPORT

Trustee Fowler reported that as of the end of October, the Overall Budget was 52.94% spent, the Operating was 51.63% spent and we are 50% through the Fiscal Year. The Operating Account showed a balance of - \$1,108.00 the CD Money Market Account had a balance of \$1,349,761 and Petty Cash showed a balance of \$300 for a total of \$1,348,954.

MOTION: Trustee Martel moved to accept the Treasurer's report as presented. Seconded by Trustee Fitzpatrick. **The motion passed with Trustee Fowler abstaining.**

DIRECTOR OF FINANCE AND ADMINISTRATION

Amy Harris reported:

- **Water Shut Off Notices:** We sent out 71 notices in October and did not turn off any. In November, we sent out 43 notices.
- **Lot 0882:** Honored the settlement agreement and paid \$13,000.00.

MOTION: Trustee Martel moved to write off \$8,925.26 on Lot 0882. Seconded by Trustee Fowler. **The motion passed unanimously.**

- **Lot A245:** Agreed to settlement agreement and paid \$2,268.53.

MOTION: Trustee Fitzpatrick moved to write off \$463.85 on Lot A245. Seconded by Trustee Martel. **The motion passed unanimously.**

SECURITY OFFICERS REPORT

President Sanfason reported for Carol Carey:

- Eagle View Court – There was a bike left on the side of the road.
- The Sheriff's Department reported that there was crew breaking into unlocked cars in our area and in several other towns. If they came across a car that was locked, they moved on, so it is important that you lock your cars at night.

PUBLIC WORKS SUPERVISORS REPORT

Dale McMillan reported:

- **Water Issues:** Two new house mains were hooked up on Pinecrest and King Hill. A house valve on Sequoia Lane was upgraded. There was a water break on Crescent Drive. Working on bleeders.
- **Clubhouse 1:** The bulkhead is caving in, they fixed what they could, will have to take care of in the future. Also, the chimney leak was repaired.
- **Roads:** Lori Lane, was ditched and culvert was replaced. The crew continues to grade the roads.
- **Vehicles:** Crew is getting the trucks ready for plowing.
- **Wheeler:** Would like to upgrade this sanding truck to be able plow.

MOTION: Trustee Fowler moved to approve upgrading the Wheeler to a plow truck, not to exceed \$4,000.00 from Plow and Sander Repairs. Seconded by Trustee Fitzpatrick

COMMITTEE REPORTS

Water Committee

President Sanfason reported there are several Plans that could be implemented regarding the new Well. Plan A would be to just install the new well and use the existing pump station. Plan B would be to build a stand-alone pump station which would increase the price significantly. Plan C would be to just install a metal box near the well, similar to what we currently have for Well 2. The Board would like to know the cost of Plan C before deciding.

Lake Improvement Committee

Vice President Fitzpatrick reported:

- They will wrap up harvesting this week.
- The Broderick's have found another potential invasive near Beach 3.
- The two used four-stroke outboards have been installed and boats are running great.
- Still looking into the Eco Harvester.

Recreation Committee

Trustee Singelais reported the Pumpkin event went great that they had a terrific turnout. Next event is the Holiday Light Contest, you can find info on the website.

Clubhouse Usage: As of January 1st, Members may no longer need an appointment to use the Clubhouses.

MEMBER CONCERNS

Bill Juffre, Lot 1670: With all the recent car break ins, he would like to remind Members that there is a Crime Watch of they would like to get involved.

MOTION: Trustee Oreto moved to adjourn to executive session. Seconded by Trustee Martel. **The motion passed unanimously.**

Meeting adjourned at 10:01 a.m.

Amy Harris, Secretary