

**BOARD OF TRUSTEE MEETING  
SATURDAY OCTOBER 16, 2021, AT  
8:30 A.M. CLUBHOUSE 2**

**PRESENT:** Vice-President Michael Fitzpatrick, Trustee Phil Oreto, Trustee Alan Martel, Trustee Mary Singelais, Trustee Mark Berry, Trustee Scott Davis, Public Works Supervisor Dale McMillan, Security Officer Carol Carey, and Amy Harris, Director of Finance and Administration

**ABSENT:** President Dave Sanfason, Trustee George Fowler, and Trustee Megan Exley

**CALL TO ORDER:** The meeting was called to order at 8:34 am.

**ADDITIONS TO THE AGENDA**

1. Executive Session – Personnel Matter

**APPROVAL OF MINUTES**

**MOTION:** Trustee Oreto moved to accept the September 18, 2021; Board of Trustee Meeting Minutes as presented. Seconded by Trustee Martel. **The motion passed unanimously.**

**APPROVAL OF EMAIL VOTES**

**MOTION:** Trustee Martel moved to accept the email votes for the dance at the tennis courts (approved), the well bid (approved) and Lot 0882 payment plan (denied). Seconded by Trustee Oreto. **The motion passed unanimously.**

**TREASURER'S REPORT**

Amy Harris reported for Trustee Fowler that as of the end of September, the Overall Budget was 43.35% spent, the Operating was 41.68% spent and we are 41.67% through the Fiscal Year. The Operating Account showed a balance of \$44,019 the CD Money Market Account had a balance of \$1,401,921 and Petty Cash showed a balance of \$300 for a total of \$1,446,240.

**MOTION:** Trustee Martel moved to accept the Treasurer's report as presented. Seconded by Trustee Berry. **The motion passed unanimously.**

**DIRECTOR OF FINANCE AND ADMINISTRATION**

Amy Harris reported:

- **Water Shut Off Notices:** We sent out 29 notices in September and had to turn off one which we cannot turn off since we are unable to find the shut off. In October, we sent out 70 notices.
- **Lot 0882:** We advised him it was denied, and he said would get a new request to us.
- **Lightning strike:** Total cost was \$21,650; all the invoices are in and they will be sent to the insurance company soon.
- **Waycross Way Easement:** They abutter is looking to build in 5-7 years. They have asked to use it for accessory structures in the meantime.

**MOTION:** Trustee Fitzpatrick moved to modify the easement to clarify that accessory structures include sheds, garages, and greenhouses and remove the words "accessory structures." Seconded by Trustee Martel. **The motion passed unanimously.**

**SECURITY OFFICERS REPORT**

Carol Carey reported:

- There was a dog issue at 218 Old Portland Rd.; she notified Wade and it appears to be good for now.
- The storage facility on Garage Road had a strobe light blinking from the security system and she notified Dale.

## **PUBLIC WORKS MANAGERS REPORT**

Dale McMillan reported:

- **Generator at Garage:** The warning light from the security system was from a sensor indicating the temperature was too high.
- **Acadia to Beaver Dam:** The new pipe connecting Acadia to Beaver Dam has been flushed and is in service.
- **Quaker & Harmony Lane Break:** There was a break off Quaker Lane near Harmony Lane; they found and fixed it.
- **Ash Circle:** The road has been updated to get ready for plowing and accommodate a new house.
- **Salt Sand Pile:** We are continuing to add to the salt/sand pile.
- **Street Signs:** Crew is getting all the signs cleaned and/or replaced as needed.
- **Maintenance:** Chevy 10-wheeler is back up and running. The L8000 has new clutch in preparing for a new sticker for it. Fluid film has been put on all the equipment for added protection.
- **Grandview Drive:** Installed two new services in anticipation for new construction.

## **COMMITTEE REPORTS**

### **Water Committee**

Trustee Davis reported they met with the engineer, and it seems the project will be more expensive than we originally thought. There is a Plan B; not ideal but it will achieve our goals. Eliminates a stand-alone pump station by putting the equipment in the existing station. We would add a VFD (power) and run it out to the well. We asked the engineer to get us more detailed pricing.

### **Road Committee**

Trustee Davis reported we would like to upgrade Beaver Brook Road with widening and ditching. We would need to go to Woodsome's and see if they will allow us to do that. We also need to explore the cost.

### **Lake Improvement Committee**

Vice President Fitzpatrick reported:

- They are still harvesting; mostly NIAD near Broderick's residence and Airplane Cove.
- The Broderick's have found another potential invasive near Beach 3.
- LACC approved the purchase of two used four stroke outboards.
- They had a good season this year harvesting for 26 weeks which was needed after last year.

### **Recreation Committee**

Trustee Singelais reported the Pumpkin event will be October 24, already have 120 RSVP's.

### **Equipment Committee**

Trustee Berry reported we sold the boom truck within two days. We purchased a used work truck with tool storage.

## **MEMBER CONCERNS**

Katy Foley, Lot 1395: New resident; happy to be here.

**MOTION:** Trustee Oreto moved to adjourn to executive session. Seconded by Trustee Martel. **The motion passed unanimously.**

Meeting adjourned at 9:38 a.m.

Nanette Walton, Recording Secretary