

BOARD OF TRUSTEE MEETING
SATURDAY, December 16, 2023, AT
8:30 A.M. CLUBHOUSE 2

PRESENT: President Dave Sanfason, Vice-President Michael Fitzpatrick, Trustee George Fowler, Trustee Phil Oreto, Trustee Mary Singelais, Trustee Megann Exley, Trustee Rob Berger, Public Works Supervisor Dale McMillan and Amy Harris, Director of Finance and Administration

CALL TO ORDER: The meeting was called to order at 8:34 a.m.

ABSENT: Trustee Alan Martel, Trustee Mark Berry

APPROVAL OF MINUTES

MOTION: Trustee Oreto moved to accept the November 18, 2023 Board of Trustee Meeting Minutes as presented. Seconded by President Dave Sanfason. **The motion passed unanimously.**

TREASURER'S REPORT

Amy Harris reported that at the end of November, the Overall Budget was 59.08% spent, the Operating was 58.04% spent and we are 58.33% through the Fiscal Year. The Operating Account showed a balance of \$46,317 the CD Money Market Account has a balance of \$1,134,589 and Petty Cash showed a balance of \$300.00 for a total of \$1,181,207.

MOTION: Trustee Oreto moved to accept the Treasurer's Report as presented. Seconded by Trustee Exley. **The motion passed with Trustee Fowler abstaining.**

DIRECTOR OF FINANCE AND ADMINISTRATION

Amy Harris reported:

- Water Shut Off Notices: We sent out 37 notices for November, one member was shut off. We sent out 86 notices for December.

PUBLIC WORKS SUPERVISOR

Dale McMillan reported:

- The crew is preparing the trucks and equipment for winter.
- The crew is working on the ditches on Fisher Road.
- The leach field for the pool bathrooms at Clubhouse 2 needs to be replaced. Will be getting a leach field design and pricing.

NEW BUSINESS

The FY25 Budget is being worked on, some items to be discussed are, heat, electricity, and fuel amounts all need to be raised due to inflation. Amy met with Eagle networks to discuss the pros and cons of a cloud-based server vs a physical server. The physical server would suit our needs better due to concerns about our bandwidth strength and speed. FY 25 Budget will be presented and further discussed at the January meeting and voted on at our February meeting.

COMMITTEE REPORTS

Water: President Sanfason reported that the goal for the upcoming Fiscal Year is to complete Production Well #3.

Road: Trustee Berger reported that as the plowing season starts the crew has been out trying to repair potholes. The heavy rains and freezing nights make this a difficult issue to address.

Recreation: Trustee Singelais announced the winners of the holiday light contest.

First Place - 81 Mayfair Dr.

Second Place – 52 Kennedy Dr

Third place – 78 Silver Lane

Lake: Vice-President Fitzpatrick reported the final CBI check has been received and we are wrapping up the paperwork for season end and applying for the appropriate grants.

MOTION: Trustee Oreto moved to adjourn. Seconded by Trustee Exley. **The motion passed unanimously.**

The meeting adjourned at 8:55 a.m.

Wendy Staples, Recording Secretary