

BOARD OF TRUSTEE MEETING
SATURDAY, November 18, 2023, AT
8:30 A.M. CLUBHOUSE 2

PRESENT: President Dave Sanfason, Vice-President Michael Fitzpatrick, Trustee George Fowler, Trustee Phil Oreto, Trustee Mark Berry, Trustee Megann Exley, Trustee Rob Berger, and Amy Harris, Director of Finance and Administration

CALL TO ORDER: The meeting was called to order at 8:40 a.m.

ABSENT: Trustee Alan Martel, Trustee Mary Singelais

APPROVAL OF MINUTES

MOTION: Trustee Oreto moved to accept the October 21, 2023; Board of Trustee Meeting Minutes as presented. Seconded by Trustee Exley. **The motion passed unanimously.**

E-MAIL VOTES:

MOTION: President Sanfason moved to accept the e-mail votes of the payment plan for Lot 0327. Seconded by Trustee Berger. **The motion passed unanimously.**

Amy Harris reported that at the end of October, the Overall Budget was 53.01 % spent, the Operating was 51.86 % spent and we are 50% through the Fiscal Year. The Operating Account showed a balance of \$ 104,331 the CD Money Market Account has \$ 1,145,984 and Petty Cash showed a balance of \$300.00 for a total of \$1,250,614.

MOTION: Trustee Oreto moved to accept the Treasurer's Report as presented. Seconded by President Sanfason. **The motion passed with Trustee Fowler abstaining.**

Amy Harris reported:

- Water Shut Off Notices: We sent out 96 notices for October, one member was shut off. We sent out 36 notices for November.
- The Town of Limerick has put the auction of LAC lots on hold.
- Budget prep has started, and any future projects need to be.

Amy Harris reported on behalf of Dale McMillan:

- The crew has opened up the bleeders for the winter season.
- The crew is continuing to prepare the trucks and equipment for winter.
- CMP has removed the tree on Split Oak, that we talked about at the last meeting.

COMMITTEE REPORTS

Water: Dave Sanfason reported that the goal for the upcoming fiscal year is to complete production well 3.

Road: Rob Berger reported that the roads look good as we get closer to winter.

Lake: Michael Fitzpatrick reported that the boats have been put away for the year. We are waiting on the final invoices from the DEP and working on the renewals for our grants. Once we have that we can have a better idea of finances for year end.

MOTION: President Sanfason moved to adjourn. Seconded by Trustee Oreto. **The motion passed unanimously.**

The meeting adjourned at 8:56 a.m.

Wendy Staples, Recording Secretary