

BOARD OF TRUSTEE MEETING
SATURDAY, February 17, 2024, AT
8:30 A.M. CLUBHOUSE 2

PRESENT: President Dave Sanfason, Vice-President Michael Fitzpatrick, Trustee George Fowler, Trustee Alan Martel, Trustee Phil Oreto, Trustee Mary Singelais, Trustee Megann Exley, Trustee Rob Berger, Trustee Michael Ross-Corbin, Public Works Supervisor Dale McMillan and Amy Harris, Director of Finance and Administration

CALL TO ORDER: The meeting was called to order at 8:30 a.m.

SWEARING IN: Michael Ross-Corbin was sworn in as a new trustee, filling the position left by Mark Berry.

APPROVAL OF MINUTES

MOTION: President Sanfason moved to accept the January 20, 2024; Board of Trustee Meeting Minutes as presented. Seconded by Trustee Fowler. **The motion passed unanimously.**

TREASURER'S REPORT

Trustee Fowler reported that at the end of January, the Overall Budget was 73.31 % spent, the Operating was 72.61% spent and we are 75.00% through the Fiscal Year. The Operating Account showed a balance of \$ 12,598 the CD Money Market Account has \$ 1,067,342 and Petty Cash showed a balance of \$300.00 for a total of \$1,080,240.

MOTION: Trustee Exley moved to accept the Treasurer's Report as presented. Seconded by Trustee Berger. **The motion passed with Trustee Fowler abstaining.**

DIRECTOR OF FINANCE AND ADMINISTRATION

Amy Harris reported:

- Water Shut Off Notices: We sent out 47 notices for January, one member was shut off. We sent out 72 notices for February.
- The office is preparing for the Annual Billing mailings, which includes a printed newsletter, so, if anyone with an article for the newsletter need to submit it ASAP.

SECURITY OFFICER'S REPORT

Carol Carey reported:

- The suspects in the home break-ins have been located, they are minors, so no further information can be provided, and it has since quieted down.

PUBLIC WORKS SUPERVISOR

Dale McMillan reported:

- The woodchipper is broken down, parts are scarce. After a lengthy discussion about renting a chipper vs repairing or replacing the machine, the Board requested quotes for repairing the existing chipper or purchasing a used piece of equipment. The need for the chipper is too high so renting one does not make sense.
- The crew is doing ditching work, cutting trees, and widening roads to add more water mains. Whippoorwill Dr, Caribou Dr and Bluebird Dr are areas with a lot of breaks, so this area is a priority.
- We are getting quotes for the electrical components for Production Well 3. The Board of Trustees was given a cost sheet to see what has been paid out and what still needs to be completed. The Board will be updated as more quotes come in.
- We have nine new houses built over the winter and we expect these houses to be hooked up prior to May and the start of the new Budget. We will need the supplies for these hookups.

MOTION: Vice President Fitzpatrick moves to transfer \$8,000 from the future reserves to purchase the supplies needed to complete these hookups. Seconded by Trustee Fowler. **The motion passed unanimously.**

OLD BUSINESS

FY 25 Budget Approval

MOTION: Trustee Fowler moved to approve the FY 25 Budget as presented; dues will be in the amount of \$1,210.00 for a house, \$844.50 for an undeveloped lot and \$185.30 for an extra lot and to set the interest rate at 15%. Seconded by Trustee Martel. **The motion passed unanimously.**

COMMITTEE REPORTS

Road: Trustee Berger reported that the Crew has been doing well keeping up with the road conditions but noted that the excessive speeding and spinning of tires is adding a lot of extra work.

Recreation: Trustee Singelais reported that Gina Johnson is holding an exercise class at CH1, the first class had a lot of positive feedback, so we are working together to come up with a schedule for more classes.

Real Estate: Trustee Martel reported: a few years ago, a member approached the Board wanting to take over ownership of a paper road "Poplar Circle". There is one other homeowner in that area who has supplied us with a letter stating they had no interest in the property and approves of the land going to their neighbor.

MOTION: Trustee Oreto moved to put Poplar Circle on the Warrant for the 2024 Annual Meeting to deed over to the abutter as requested. Seconded by Trustee Fowler. **The motion passed unanimously.**

Lake Improvement:

Vice-President Fitzpatrick reported:

- The grants for the DASH Program have been submitted. We have asked for \$80,000 for each of the 2 years submitted. Please note the CBI Program is a separate grant.
- We are still having talks with the DEP about summer treatments for both Naiad and Milfoil. Once we did the treatment for milfoil, naiad was found in those areas. Other areas of concern are the feeds. We will continue working with the DEP to determine the proper areas of concern and treatment and make sure our wells stay unaffected.
- The Patrollers of Arrowhead's Littoral Zone (PALZ) group attended the meeting to explain their efforts on the lake. PALZ is a group of volunteer kayakers who have been tracking and identifying invasive plants. The PALZ Group would like to look at ways in which we can all work together by sharing locations of these plants as well as provide the community with knowledge to identify the invasive plants in our lake.

MOTION: Trustee Oreto moved to adjourn to executive session to discuss personnel matters. Seconded by Trustee Martel. **The motion passed unanimously.**

The meeting was adjourned at 9.21 a.m.

Wendy Staples, Recording Secretary